



# TOWN OF PORTLAND

Town Clerk's Office  
33 East Main Street, P.O. Box 71 Portland, CT 06480

## APPLICATION FOR A CERTIFIED COPY OF A MARRIAGE CERTIFICATE

*(Use this form to obtain a certified copy of a marriage that has already occurred. Do not use this form to apply for a new marriage license)*

Indicate # of certified copies: \_\_\_\_\_ (Fee \$20.00 per each certified copy)

I am applying for the marriage license of:

Groom/Spouse: (Full Name) \_\_\_\_\_

Bride/Spouse: (Full Name) \_\_\_\_\_

Date of Marriage: \_\_\_\_\_

TOWN of Marriage: \_\_\_\_\_

**PLEASE NOTE: ONLY THE BRIDE AND GROOM APPEARING ON THE MARRIAGE CERTIFICATE SHALL RECEIVE A CERTIFIED COPY OF SUCH CERTIFICATE INCLUDING THEIR SOCIAL SECURITY NUMBERS AS SPECIFIED IN PA 97-7.**

**ALL OTHER CERTIFIED COPIES WILL MASK THE SOCIAL SECURITY NUMBERS OF THE BRIDE AND GROOM TO COMPLY WITH THE PROVISIONS OF PA 97-7.**

### PERSON MAKING THIS REQUEST:

PHONE NUMBER:

*(Mailed requests only)*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN/CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_



When mailing this form to the Portland Town Clerk's office please be sure to include the following items:

1. Original Application Form
2. Check or money order for \$20.00 per copy made payable to "Town of Portland"
3. Self-Addressed Stamped Envelope
4. Photocopy of Photo I.D.

For office Use Only:

Initials: \_\_\_\_\_ Date Stamp: \_\_\_\_\_

ID's: \_\_\_\_\_